SANTA CLARITA CHRISTIAN SCHOOL

27249 Luther Dr. Santa Clarita, CA 91351
Phone: (661) 252-7371 Fax: (661) 252-4354
www.sccs.org

SANTA CLARITA BAPTIST CHURCH

SUPPORT STAFF EMPLOYMENT APPLICATION

Please complete this application and return it to our school office along with resume (if available).
It is our prayer that God will fulfill His perfect will for our school and in the lives of all applicants.

A. APPLICANT'S NAME AND ADDRESS: Full name: _____

Application date:_____/_____/_____ Date you would be available:_____/_____/_____

Address: _____City: _____

State:_____ Zip:_____

Home Phone: (____)_____ Cell Phone: (____)_____

Email address:_____

B. POSITION DESIRED: I desire the position of:_____

How did you learn of the opening?_____

If hired, can you verify of your legal right to work in the US? Yes ___ No ___

Please list activities or hobbies that interest you: _____

C. CHRISTIAN BACKGROUND:

Please carefully read our Statement of Faith and indicate your degree of support.

___ I fully support the Statement of Faith as written without mental reservations. Initial:_____

___ I support the Statement of Faith except for the area(s) listed and explained on a separate paper. The exceptions represent disagreements or items for which I have not yet formed my convictions.

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct? Yes ___ No ___ Initial:_____

What is your denominational preference? _____

What church do you attend now? _____

In what church activities are you involved with now and to what degree of regularity?

_____

In your own handwriting, on separate paper, briefly give your Christian testimony.

D. EMPLOYMENT HISTORY (if any): Please start with your current or most recent employer.

Date (from/to)	Your Position /Job Title	School/ Company	Address City, State, Zip	Supervisor Name & Phone	Reason for Leaving

Is there any reason why you might be unable to perform the essential duties and responsibilities of the position for which you are applying? Yes ___ No ___

If you answered "yes" to the question above, what reasonable accommodation would you need so that you would be able to perform the duties and responsibilities of this position?

_____

E. Education: Please list any post-high school degrees (full or partial) and/or certifications.

Degree	Major or Field of Study	Issuing Institution	Date Received

All employees must submit to a background check, including Live Scan Fingerprinting.

F. REFERENCES: Do not list family members or relatives for references. Give at least three adult references. Suggestions: Youth Pastor/Pastor, Teacher, Advisor, etc.

Name	Address, City, Zip	Area Code & Phone	Relation to you

G. PRELIMINARY BACKGROUND INQUIRY:

If you answer "Yes" to any of the questions in this section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered.

Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer? Yes ___ No ___

Has any employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave a job or volunteer position on the grounds of any unlawful sexual behavior, or violation of an employer's sexual misconduct or harassment policy? Yes ___ No ___

Have you ever been charged in **civil** or **criminal** proceedings with improprieties regarding children?
Yes ___ No ___

Have you ever entered a plea of guilty, a plea of "no contest" (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense? Yes ___ No ___

Have you ever been suspended, discharged, or resigned in lieu of discharge from any position? Yes ___ No ___

Are there any circumstances involving your lifestyle that are unusual or that would call into question your being entrusted with the care of children or that would make your position as a Christian role model less effective or in conflict with the Statement of Faith or Lifestyle Statement on the following pages? Yes ___ No ___
If "Yes" please explain: _____
_____

H. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Santa Clarita Christian School does not discriminate in its employment practices against any person because of color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I understand that this is only an application for employment and that no employment contract is being offered or implied at this time.

I certify that I have carefully read, understand, and agree with the above statements.

Applicant Signature: _____ Date: _____

STATEMENT OF FAITH

The Scriptures

We believe that the Bible, the 66 books of the Old and New Testaments, is the inspired Word of God, that it is completely and fully inerrant in its original writings, that it is totally accurate in all that it teaches, and that it is the final authority for all questions of faith and practice in daily living. (2 Tim. 3:16-17, Jn. 17:17, 2 Pet. 1:20-21, Ps. 119:105)

The True God

We believe that there is one and only one God, the God of the Bible, who eternally exists in three persons, the Father, the Son, and the Holy Spirit. (Heb. 11:6, Jn. 4:24, Ps. 102:27, Jn. 1:1-2, Jn. 20:28)

Jesus Christ

We believe that Jesus Christ is the Son of God, that He is absolute deity, and have existed from eternity in the Godhead with the Father and the Holy Spirit. Jesus was born to the virgin Mary by the power of the Holy Spirit, lived a sinless life as both God and man on earth so that He could die on the cross to pay for sin, and then arose from the dead to conquer death for all who accept Him as their personal Savior. (Jn. 1:1, 14, Col. 1:16, 17, Is. 7:14, Heb. 9:26, Matt. 3:17, Heb. 4:15, 1 Cor. 15:3-4, Jn. 3:16)

The Holy Spirit

We believe the Holy Spirit is a Divine Person whose ministry is to convict of sin, to bear witness to truth, to act as the Agent of the new birth, to seal, guide, teach, sanctify, and help believers as He indwells everyone who accepts Jesus Christ as personal Savior. (Jn. 14:16, 26, Jn. 16:8-11, Eph. 5:18, Jn. 16:13)

Fall of Man

We believe that Adam was created by God in innocence but, by voluntary transgression, fell into sin and plunged the whole human race into condemnation. As a result of this fall, every person is born as a sinner, is a sinner by nature and conduct, and is in need of a Savior to be saved from eternal judgment and death. (Gen. 1:27, Gen. 2:7, Rom. 3:9-10, 1 Cor. 15:22, Rom. 3:19, 23, Rom. 6:23, Rom. 10:13)

The Salvation of Man

We believe salvation and the gift of eternal life can only be attained by accepting Jesus Christ as personal Savior by faith in His substitutionary death on the cross. His payment for sin reconciles believers to God and is a gift to be received, not earned by works. To accept Christ as Savior, individuals must admit their own sin, recognize that only Christ can forgive sin, ask God to forgive them, believe that Jesus is the Son of God who died for them, and then ask God to save them. They then become a child of God and are secure in their salvation forever. Those who accept Christ will enjoy heaven forever, while those who reject Christ will suffer eternal and conscious punishment apart from God. (1 Cor. 15:22, Rom. 3:23, Rom. 6:23, Jn. 10:9-10, Jn. 14:6, Jn. 3:14-15, Rom. 5:1,10, Eph. 2:8-9, 1 Jn. 5:13)

The Return of Christ

We believe that Jesus Christ Himself will someday return bodily as clearly stated in the Bible. We believe that His return at the Rapture is imminent and will occur before the Tribulation Period, and that His Second Coming to earth will occur before His Millennial Reign (Jn. 14:1-6, Matt. 24:27,30, Matt. 25:31, I Thess. 4:8-18, Rev. 7:14, 20:1-6, Dan. 9:26,27)

The Church

We believe in the prominence of the local church as instituted by Christ before His death and resurrection. The church is empowered by the Holy Spirit and is a place of worship, spiritual growth, evangelism, and service to others. We believe the only two ordinances of the church are baptism by immersion in water after salvation, and the remembrance of Christ's payment for sin in the ordinance of the Lord's Supper. (Eph. 2:20-21, Col. 2:12, Matt. 3:16-17, Acts 2:38-41, 1 Cor. 11:23-26, Eph. 4:11-16, Matt. 28:19-20, Mk. 16:15)

Creation

We believe that God created the heavens and the earth, including all life, by His direct act, not by the process of evolution, and that the six days of creation were literal, solar days as stated in Scripture. (Gen 1:1-2:7, Col. 1:16-17, Jn. 1:3)

Separation

We believe all saved individuals should live a life pleasing to God, separated from religious heresy, from worldly practices and habits, from sinful activities, and from associations that cloud the distinctions of being a follower of Christ. (1 Jn. 2:15-17, 2 Cor. 6:17, 2 Cor. 7:1, 1 Cor. 10:23-33, 1 Pet. 1:15-16)

Lifestyle Statement

SCCS is a non-profit ministry of Santa Clarita Baptist Church representing Jesus Christ throughout our community. SCCS requires its employees to be born-again Christians, striving to live their lives as Christian role models (Rom. 10:9-10; I Tim. 4:12). Employees will conduct themselves in a Christian way that will not raise questions regarding their Christian testimonies. A Christian lifestyle should reflect the biblical perspective of integrity and appropriate personal and family relationships, business conduct, and moral behavior. An employee is expected to demonstrate a teachable spirit, an ability to share love for others, a willingness to live contentedly under authority, and a commitment to follow the Matthew 18 principle when an issue arises with fellow employees or management.

Moral misconduct, including but not limited to homosexual or heterosexual misconduct, as defined by Scripture, violates the bona fide occupational requirement of employees being Christian role models. Employees acknowledge that the unique roles of male and female are clearly defined in Scripture (Romans 1:21-24; I Cor. 6:9-20). Personnel will maintain a lifestyle based on biblical standards of conduct. Failure to do so may result in a reprimand or, in some cases, dismissal from employment. There are additional grounds whereby an employee may be dismissed from SCCS. It is the goal of SCCS that each employee will have a lifestyle where "Christ has the pre-eminence." (Col. 1:18)

*An expanded detail of doctrine and lifestyle will be presented in a contract offer for every applicant to review prior to confirming offer and agreeing to employment.

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AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have submitted an application for a position of _____ with **Santa Clarita Christian School**. I authorize the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals that know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release Santa Clarita Christian School, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Santa Clarita Christian School.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

Applicant's Printed Name **Date**

Applicant's Signature

List any names under which you have worked (or been known by) for the information provided in this application.